

EMPLOYMENT OF STUDENTS

The Board believes that a students' school responsibilities are to take precedence over non-school related jobs. However, the Board acknowledges that extenuating circumstances may surface when a student may need to forgo the traditional method of obtaining an education in order to work and provide support or care for himself/herself or his/her family members.

If students need to work while attending school, they will be cautioned against assuming work commitments which will interfere with their studies and achievement in school. Opportunities for employment may be provided through work-experience programs and other employers in accordance with the following provisions for obtaining age and schooling certificates.

Age and Schooling Certificates (Work Permits)

All students under the age of 18 must apply for a work permit in order to legally obtain paid employment. Students, ages 16 and 17, must have valid work permits for paid employment during the school year. Students, ages 14 and 15, must obtain valid work permits for employment at all times of the year.

In compliance with State law, the Superintendent/designee is responsible for processing requests for and issuing all work permits as necessary. Students must provide all the documentation required by State law including, but not limited to, proof of age and physical fitness. Proof must also be provided identifying the potential employer as places of employment where minors can legally work.

In-School Employment

The Board may make available to students part-time and summer jobs commensurate with their abilities and the needs of the District for student employees. The Board also authorizes the district to provide a cooperative work experience program.

The Board will approve appointments and establish pay rates. These rates will comply with requirements of the minimum wage law.

Adopted: December 20, 1995

Revised: May 19, 2010

LEGAL REFS.: 48 USC 1324a et seq.
 ORC 3313.56; 3313.93
 3321.08 through 3321.11
 3331.01; 3331.02; 3331.04; 3331.06 through 3331.09
 Chapter 4109
 4111.02

CROSS REFS.: IGADA, Work-Experience Opportunities
 JECE, Student Withdrawal from School
 JEG, Exclusions and Exemptions from School Attendance