## POLICY DISSEMINATION

The Superintendent is directed to establish and maintain an orderly plan for preserving and making accessible the policies adopted by the Columbia Board of Education and the regulations needed to put them into effect.

Accessibility is to extend at least to all employees of the school district, to members of the Board, and, insofar as conveniently possible, to all persons in the district. A policy concerning a particular group or groups in the schools will be distributed to those groups prior to the policy's effective date.

All policies will be maintained on the District website.

Adopted: November 16, 1988

Revised: July 20, 1998 Revised: March 17, 2010

LEGAL REFS.: OAC 3301-35-03

Columbia Schools, Columbia Station, Ohio